

SUDAN TEMPLE A.A.O.N.M.S.
CUMBERLAND COUNTY SHRINE CLUB:
POLICIES AND PROCEDURES

POLICY AND PROCEDURE MANUAL

PREFACE:

1. At a meeting of the Cumberland County Shrine Club, Board of Directors Meeting 4 March 1985, Sudan Temple Standard Club By-Laws was adopted as directed by Potentate C.E. Carpenter.
2. The enclosed Cumberland County Shrine Club Policies and Procedures Manual was adopted by the Cumberland County Shrine Club Board of Directors on 14 November 1985. These policies and procedures serve as a guide for the club and identify policies adopted by past Club Board of Directors.
3. Conflicts from the Club Policies and procedures Manual-and the Standard Club By-Laws.

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ARTICLE I - PURPOSE

1. To serve as a guide to the club and identify policies adopted by previous Club by-Laws and Board of Directors. The policies and Procedures will not conflict with the Standard Sudan Temple Club By-Laws as adopted March 1985.

ARTICLE II - MEMBERSHIP

1. Active and Honorary Membership are addressed in the Club By-Laws.

2. Life Membership:

a. May be obtained by any member in good standing upon payment of twenty (20) times the current annual dues, including any assessments, in advance. Life membership shall be exempt from further payment of dues, but will be required to pay any assessments established for members by the Club Board of Directors.

b. Life Membership may be granted to those Nobles having active continuous membership in the club for twenty-five (25) years ~~and has~~ [unreadable] reached the age of sixty five (65), beginning the first day of 1986. The five years and age sixty five policy will apply thru 1985. Life membership granted under this policy shall require the Board of Directors to approve by majority vote. Annual club dues will be exempted for those members, but they will be required to pay any club assessments.

c. All Life Members shall have all rights and privileges as active members.

3. APPLICATION: Each candidate for club membership shall complete and sign an application form made available by the Secretary for this purpose. Membership fee and annual dues are in the By-Laws.

4. MILITARY MEMBERS: Those Nobles in the active military who by military orders are away from the jurisdiction of the Club may be exempt from club dues during their official absence provided his current dues are paid upon his departure. The military member must notify the Secretary either in person or by letter of his scheduled absence to receive this consideration. Upon his return to the club jurisdiction he will be required to pay the current year dues.

ARTICLE III - SUSPENSION

1. Members suspended from their Temple will also be suspended from the Club. Upon Temple reinstatement the member will be reinstated into Club upon payment of current dues plus ~~one additional year's dues~~ if the suspension was for non-payment of dues. ~~This additional year dues will not be applied against future year's dues.~~

2. Members shall be suspended from the Club upon non-payment of dues by February following

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the current year. Reinstatement of member shall require current year's dues and ~~one additional year's dues. This additional year dues will not be applied against future year's dues.~~

3. Suspension, other than for non-payment of dues, from other Masonic bodies will cause the club to suspend membership until the suspension is removed from the other Masonic bodies. If annual dues are due then the membership dues for the current year will be required before a new membership card is issued.

ARTICLE IV - ASSESSMENTS

All members except honorary members are subject to assessments deemed necessary by the Directors of the Club.

ARTICLE V - CLUB ADMINISTRATION-OFFICERS-DIRECTORS

1. Elective Officers and Directors are addressed in the By-Laws.

a. Elective Officers are:

- (1) President
- (2) 1st Vice-President
- (3) 2nd Vice-President
- (4) 3rd Vice-President
- (5) Secretary
- (6) Treasurer
- (7) Assistant Secretary/Treasurer

b. Directors: There will be nine club directors in addition to the elective officers. Exceptions to club by-laws has been approved by Temple, October 1985.

2. The Club Board of Directors will consist of the first six elective officers and the nine ~~elective~~ directors. The Board of Directors shall manage and direct all business and affairs of the Club in accordance with the By-Laws and the following:

a. The President of the Club shall be the chairman of the Board of Directors. The Secretary of the club shall act as the Secretary of the Board.

b. The Board of Directors of the club shall have general control, custody, and supervision of all money, funds, securities, real and personal property of the club. The Board shall approve or disapprove all employees of the club and shall fix any salaries, wages, or honorariums. The Board shall secure either separate, individual, or blanket bonds for officers

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and employees of the club whom the Board may deem necessary to be bonded. The Board shall secure all fire, liability and other insurance which may be necessary to adequately cover all property held and used by the club, and to fully protect the interests of the club membership during any activity.

c. The Board shall select or designate the depositories in which the money or funds of the club shall be placed. The Board shall from *time to time* direct the Treasurer and Secretary to invest such finds and moneys of the club as are not needed to meet current obligations. Such investments shall be limited to registered obligations of the United States Government, those of the State of North Carolina, and those of banks and building and loan associations that are insured. No amount in excess of the amount guaranteed or insured shall be invested in any depository or financial institution.

d. The Board shall deposit, or cause to be deposited, all securities held by *the club* in a safety deposit box or boxes which are leased in the name of the Cumberland County Shrine Club. Access to the box or boxes and to all securities and properties contained therein shall be had only in the joint presence of two, the Treasurer, Secretary, or assistant Secretary/Treasurer will ordinarily make these from their number. In case any two of these three are unable to perform this duty, the Board shall, by a majority vote, elect one of their own number as a substitute or deputy to act for the unavailable officers. These designated officers shall report as to the condition of funds and properties at each Board meeting and cover reports of financial status from time to time as such additional reports may be deemed necessary.

e. The Board of Directors shall constitute the Finance Committee of the Club. The Board will finalize and approve an annual budget during its meeting in December and publicize this budget at the regular membership meeting in January of each year. It shall be the duty of the Board to examine all bills, accounts, claims, or demands of whatever character presented against the club. No bill account, claim, or demand shall be paid before it has been examined and approved by the Board and payment directed by the Board. No check or voucher in payment of any bill, account, claim, or demand shall be signed by the Treasurer, Secretary, or assistant Secretary/Treasurer until the same shall have been approved. The Secretary will issue check payment vouchers and the Treasurer shall cause them to be paid. The Assistant Secretary/Treasurer is approved to act on behalf of either, but not both at any one time, of these officers when the situation demands. Any check voucher issued by the Secretary that does not exceed the amount set aside in the budget for the particular item for which the check voucher is drawn, may be paid by the Treasurer without further approval. The Board shall have authority to realign budgetary resources as the need arises. No expenditure shall be made in excess of the amount fixed in the budget for any item without approval of a majority of the Board. In case of death, inability, or disability of the Secretary or Treasurer to sign vouchers or checks, drawn against the funds of the club, as herein provided, the Board shall designate one or more of its own members to act in their place until the affected Officer returns or is properly replaced.

f. The Board shall appoint an auditor who shall audit or cause to be audited annually, all books, records, vouchers, papers, accounts and instruments of the club held for the club by the Secretary and Treasurer. This audit may be directed more often if required. The selected auditor will make a verbal and written report to the membership and the Board as directed by the Board. The auditor's report will be submitted to the Board within sixty days after the end of the fiscal

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year of the club. The Board shall cause such report to be read and placed in a prominent position in the club for membership information at the March membership meeting.

g. The Board shall investigate, make recommendations, and pass upon all appeals for charity or financial aid to be paid from club funds.

h. The Board shall have exclusive control of all property, real, personal, and mixed of the club. The Board, in particular, shall have the authority and power to exercise supervision and control over all club buildings and property. The Board will establish and prescribe rules and regulations, as they deem best, for the use of the club property and conduct at club functions.

i. All funds collected from any source for the use of club property shall be paid by the person collecting them to the Secretary and deposited as designated by the Board.

3. The duties of the elected officers are identified in the By-Laws and the following additional duties.

a. The President, in addition to the duties prescribed in the By-Laws, shall open and preside at all membership and Board meetings of the club. He shall require of the membership at all times, due observance of the By-Laws, Code, Statutes, Regulations, and Edicts of Sudan Temple, the Imperial Council and this club. His duties shall include supervision of accurate records and just accounts of club activities and business. He will order and supervise regular reports of the same to be made to the Board and the membership. He will insure that annual dues and any assessments are promptly paid. He shall appoint and supervise all standing and special committees of the club. This appointment shall serve as an ex-officio member of all club committees. He will serve as presiding officer of the Board of Directors. His vote on the Board will serve to resolve deadlocked decisions. He shall exercise general supervision of all club affairs and have such powers as properly belong to his office or shall be prescribed by the Board of Directors.

b. The First Vice-President will serve as chairman of the annual Fish Fry fund raising activities.

c. The Second Vice-President will serve as Ticket Chairman of the Annual Fish Fry fund raising activities.

d. The Third Vice-President will be Program Chairman of regular monthly membership meetings. He will supervise the activities of the Temple Ambassadors and Greeter within the club.

e. The Treasurer will keep a just and accurate account of all moneys deposited by the Secretary in the bank, or banks designated by the Board. He should be prepared to make a report of receipts and disbursements to the Board covering any period, as the Board may direct. The Secretary and Treasurer will assist the auditor in his duties as concerns their records and the records of any special committee appointed by the Board of President which maintains financial accounts or expends club funds.

f. The Secretary shall keep accurate minutes of the proceedings of the club and will

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maintain a record of Board meetings. He will sign and affix the club seal to all required paperwork. He will receive all club moneys properly accruing, and deposit them in the name of and to the credit of the club as provided herein, and he will assist the Treasurer in keeping a correct accounting thereof. He will issue notices of each regular and special meeting to the membership and the Board. He will assist the Treasurer to keep an accurate and complete file of records and vouchers, including checks issued. He will make every effort to attend, with his books, papers, and records, all regular meetings and Board meetings or see that his representative satisfactorily replaces him. He will assist the Treasurer in maintaining and reporting all moneys received, deposited, and disbursed in behalf of the club as the club, the President, or the Board may require. He will assist the Treasurer and the auditor in submitting proper reports to the Temple and the Imperial Council if required. These same officers will coordinate the complete reporting of the financial audit to the club at the regular March meeting. This report of the preceding fiscal year will be maintained as a matter of record in the minutes of this meeting. The Secretary shall keep a register of the club membership to include name, date of birth, occupation, date of entry or admission, phone number and address of the member. He shall control and issue all membership cards. He shall keep a current record of dues or assessment payments, membership fees paid, and withdrawal, death, suspension, or expulsion of any of the membership. His records will reflect membership status, whether active, life, or honorary. He shall, with the Treasurer or other appointed person, attend all openings of safety deposit boxes of the club, whenever necessary. He will be present, except when replaced as described herein, at all checking of securities and properties in said deposit boxes. He shall collect all dues and fees and deposit them, as herein described, to the credit of the club. He shall send all notices for dues and assessments and issue all receipts. He shall handle all correspondence and cause the Newsletter to be published and distributed. The Newsletter will be distributed monthly or as required by the Board. The Secretary will be the officer responsible for the storage and safekeeping of all club records to include account books, papers, administrative files and financial records of the club. All papers and records of the club in his possession will be delivered, along with any other club property under his control, to his successor in office or to such person or persons as the Board may direct if he should leave this office or be so directed. The Secretary will be Custodian of the Club Seal with powers and duties as described herein or as set out by the President or the Board of the Club. The Secretary is authorized to spend up to \$100.00 of club moneys for postage, office supplies, administrative maintenance or supplies of a miscellaneous nature without prior approval of the Board. He will note these expenses in the record for explanation at the succeeding Board meeting in order to open authorization of further such expenses. These expenses, in no way, effect his authorization to expend funds authorized by the annual budget.

g. The Assistant Secretary/Treasurer shall be prepared to function as or fill-in for the Secretary or Treasurer in the performance of their duties if they are absent or disabled in any way that requires his assistance. His normal functions shall include any assistance requested by the Secretary or Treasurer or as otherwise described herein. ~~He shall also serve as the club salesman of Masonic and Shrine jewelry and equipment and keep an accurate accounting of his transactions.~~

4. Appointed Club Officers: The President shall appoint the following officers for a term equal to his elective term. The appointed officers are:

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- a. Scribe
- b. Chaplain
- c. Marshall

5. Duties of the appointed officers are:

a. The Scribe shall assist the Secretary in any way possible. He will prepare any articles or information to be published locally or elsewhere. He will give special attention to publication of information in the Sudan Temple publication, Red Fez.

b. The Chaplin shall perform duties appropriate to his office. He will deliver the invocation and benediction at the opening and closing of club functions as appropriate. He will attempt to maintain contact with the chairman of the sickness and visitation committee and insure that the Club is informed of sickness and death within the membership.

c. The Marshall shall supervise and enforce proper behavior at all meetings and functions of the club. He will maintain decorum and require all members to conduct themselves as gentlemen while at the club or at any club sponsored function. All members will be expected to assist the Marshall in the performance of his duties at any club or Shrine function.

ARTICLE VI- AMBASSADORS AND GREETER

1. It is the policy of Sudan Temple to allow Shrine Clubs under their jurisdiction to elect one Greeter and the authorized number of Ambassadors from their membership. These men then serve *as* representatives of the Temple within the club assisting the Club President in accomplishing club activities for the benefit of both the club and Temple. The incoming President of the club, upon being installed, will select, for the Potentates consideration and appointment, one Greeter and the authorized number of Ambassadors. These selected names are forwarded to the Recorder for the Potentates consideration and approval at the stated meeting of the Temple in January of each year.
2. The Greeters primary responsibility is to serve as host to any new club members and to all visiting Nobles, to see that they are made welcome and introduced to the membership at any club function.
3. Ambassadors are authorized on a basis of one for the first fifty members and one for each additional fifty members or major portion thereof in the club. Membership as of 31 December of the preceding year is the basis of calculation. As representatives of the Temple, the Ambassadors are liaison men in the club area. They may have many duties. They attempt to secure new members for both the club and Temple. They promote goodwill while working on any Temple or club projects in their assigned area. They assist in collecting dues from delinquent members of the Temple and club. They attempt to recruit and collect from members for the Widow's Fund. They perform other duties and activities as the Potentate may direct.

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ARTICLE VII - MEETING

1. Regular and special club meetings are identified in the by-laws.
2. A Board of Directors Meeting will be held monthly on the 1st Monday of the month for conducting required club business. Special Board meetings may be called in accordance with the by-laws.

ARTICLE VIII - FINANCE

1. A quarterly Secretary's honorarium for services rendered shall be \$175.00 paid quarterly, and voted on annually, as to continuous, at the January meeting of the Board.
2. The Board of Directors will determine the amount of money to be given to the Shriner's Hospitals for Crippled Children in November each year and will present the Club check at the Annual Ladies Night.

ARTICLE IX - COMMITTEES OF THE CLUB

1. In addition to committees required by the By-Laws the following committees shall be appointed:
 - a. Cane Sales
 - b. Crippled Children Transportation
 - c. Ladies Activities (Annual Ladies Night)
2. Above committee shall be composed of at least five members.
3. Duties of the committees are:
 - a. Cane Sales: be responsible for the purchase, storage and selling of the canes. To coordinate with each Potentate as to Logo and use of his name and title on the canes. Provides financial accountability to the Board of Directors. Recommends to Board of Directors the amount of funds to be turned in thru the Club for the Shriner's Hospitals for Crippled Children.
 - b. Crippled Children Transportation: be responsible for the coordination with the Temple Transportation Committee and club sponsored Shrine Hospital patients as to their transportation needs, complete transportation arrangements to include housing arrangements. Submits fund requests to club and completes reimbursement forms as required. Coordinates transportation with Crippled Children Activities Committee.
 - c. Ladies Activities: shall be chaired by the Club House Chairman and have the responsibility of organizing all activities of the annual ladies night with coordination with the Club President.

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ARTICLE X- AWARDS

1. The Cumberland County Shrine Club has adopted several annual awards. These awards, committees and requirement areas are as follows:

a. World Biggest Fish Fry: 1st Place Trophy given to top ticket seller, with ticket sales through the day before the WBFF. Determined by the Ticket Chairman. A Second place and Third Place trophy are given also. Trophies will be given at the Club meeting after the WBFF in November.

b. Cumberland County Shrinette Annual Award: Given each year to the Shrinettes at the Annual Ladies Night by the Club President. An individual Shrinette President Award may also be given by the President at the Annual Ladies Night.

c. Earle B. Edwards (Shriner of the Year): The President selects a committee of at least three Nobles to elect the annual winner of this award. At least two Nobles of the Committee should be past winners of the awards. The name of the winner should be kept secret until the presentation of this award at the Annual Ladies Night. The committee shall use the following guidance to determine the winner:

(1) He must have promoted and supported ideals of his own, the Cumberland County Shrine Club, and Sudan Temple.

(1) He must attend regularly, take an active part in club projects and promotes good will among Shriners.

(3) He must support in every way possible the Crippled Children and the Crippled Children's Hospital.

(4) He must work actively to promote growth for the club by getting new members, collecting back and current dues and getting old members back.

(5) He shall perform such other services and executive duties as he may be assigned by the President and chairman of various committees.

d. Hall of Fame: Awards are limited to 10% of club membership as of 31 October each year. This award will be kept secret until presentation in the December Club meeting. Nobles eligible must be a continuously active and productive member of the Shrine Club for 10 years. Deceased club members are eligible. The selection committee and the criteria for selection is outlined in the Hall of Fame By-Laws under the Secretary's control. The President will coordinate with the Selection Committee Chairman in October each year to begin the selection.

e. Certificate of Appreciation and other awards and trophies may be given as deemed appropriate by the President and the Board of Directors.

ARTICLE XI- HOLDING CORPORATION

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1. All deeds, Bills of Sale, Deeds of Trust, Chattel Mortgages and other instruments of conveyance of any of the properties of the Cumberland County Shrine Club shall be executed in the name of the Cumberland County Shrine Club Holding Corporation. They shall be signed by the President and attested to by the Secretary over his signature.
2. No Shrine Club property may be conveyed and no instruments of conveyance may be executed by the Corporation without prior approval of two-thirds of the board and two-thirds of the membership. All who vote on such actions must be in good standing and present at meetings called by the President for the purpose of considering and passing on the conveyance of club property.
3. No property shall be purchased or leased without the prior approval of the Potentate of Sudan Temple. Other large financial obligations will not be incurred without the Potentates consent. All routine budgetary expenses caused by normal club operations are not subject to this Potentates scrutiny.
4. The title to all real and personal property of the club shall be vested in the name of the Cumberland County Shrine Club Holding Corporation.

ARTICLE XII - SHRINERS HOSPITAL FOR CRIPPLED CHILDREN

1. All shrine Club functions and activities that are advertised in the name of the Shriners Hospitals for Crippled Children or the crippled child must be approved by the Potentate of Sudan Temple and/or by official permit from the Imperial Council. Under no circumstances is it permissible for the name Shriners Hospital for Crippled Children or any part thereof to be used directly or indirectly as a vehicle for the promotion of other club fund-raising activities. Any attempt, directly or indirectly, to make use of public support and admiration for the crippled childrens program to promote another club activity is not only unethical, but a violation of Shrine law. The unauthorized use by any unit or by any individual member of the name Shriners Hospital for Crippled Children, in whole or part, or any other title using the words crippled children on any notice, advertisement or ticket which could confuse the purchaser or subscriber during the solicitation, of funds is strictly prohibited.

ARTICLE XIII - HOUSE-BAR-GROUNDS

1. The Chairman of the House Committee is empowered to assign duties to his committee members according to the need for accomplishing them without prior coordination.
2. The Chairman shall coordinate the use of the facilities with the Board. The House Chairman and the Board will fix rental rates annually.
3. The Chairman shall be empowered to establish facility clean up procedures and grounds maintenance not to exceed \$100.00 per cleanup and ground maintenance without Board approval.
4. The Chairman shall coordinate with the Board for approval for use of club equipment except

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equipment directly related to the annual club fish fry. Tables and chairs utilized in the main club room will not be loaned.

5. The Chairman shall maintain control of facility keys and establish records of those personnel having facility keys. The Chairman shall coordinate with the Board when he deems necessary for facility lock changes.

6. The Chairman shall coordinate with local vendors for services required to maintain facilities and establish billing accountability.

7. The Chairman shall be authorized to take necessary action to correct any emergency to protect facility up to a \$500.00 limit without full Board approval. Approval will be made by one of the first three club officers.

8. The Chairman shall be authorized to appoint a Bar Committee and establish a separate operation from the kitchen and clean up requirements.

9. The Chairman and Bar Committee with the approval of the Board shall establish Club Bar prices.

10. The Chairman and Bar Committee shall be empowered to employ a Club bartender when required, not to exceed two per function with a salary range not to exceed \$50.00 per function.

11. The Chairman and Bar Committee shall maintain required state liquor record and prepare necessary reports for the club subject to Board approval.

12. The Chairman shall be empowered to enforce club rules and liquor policies as pertaining to the facility operations.

13. Club liquor policies are as follows:

a. Club Meeting Night

Brown Bagging

(1) Members bringing alcoholic beverages or beer into the club will ensure their bottle is properly marked with their name on the container.

(2) Alcoholic and beer containers will not be left at the bar, nor can the bartender mix the drinks from personal owned alcohol. Liquors and beer must be under the owner's control at all times.

(3) Liquor storage cabinets are available to members. Liquors can be stored in these cabinets not to exceed 4 liters (5 fifths). Keys are under the control of the member.

(4) Guest Shriners must sign the Club Guest Register.

(5) Guest can bring their own liquor but must comply with para 1 & 2 above.

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(6) Mixers and ice by the bottle, bucket or glass will be obtained from the liquor by drink bar.

b. Liquor by the Drink

(1) Guest Shriners must sign the Club Guest Register.

(2) Member and guests may order from the liquor by the drink bar.

(3) No personal owned alcoholic containers will be brought to the liquor by the drink bar.

c. SHRINE CONTROLLED

General Dances and Other Activities

(1) All personnel (members and guest) will sign the Guest Register at the front door.

(2) All personal owned alcohol and beer brought into the club by members or guest, must be labeled with their name.

(3) No personal owned liquors or beer will be brought to the bar.

(4) All personal owned liquors or beer will be under the control of the owner.

(5) No one under the age of 21 will be allowed to consume alcoholic beverages on the premises.

(6) No intoxicated person will be allowed to remain on premises or consume any alcoholic beverages on premises. Club House Committee-Bar Committee and Club Officers are authorized to enforce this policy. All Members must assist enforcing this policy.

(7) Bartender must be 21 years of age or older.

(8) All alcoholic beverages, beer, bottles, cans, glasses and other alcoholic containers must be removed from tables by 1:30 AM each night.

(9) Liquor by the drink and mixer bar must close by 1:00 AM each night.

(10) Members will be responsible for their guests.

(11) Club personnel in charge and/or workers/employees will not drink alcoholic beverages while on duty.

d. CLUB MEMBER - PRIVATE USAGE

Special Occasion Permit

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- (1) Club members having approval to utilize club for receptions and/or private parties are authorized to use the special occasion permit.
- (2) Member must have all alcoholic beverages under his control and labeled, in a central location.
- (3) Member may use a bartender to serve his guests.
- (4) Liquor by drink bar will not be operated under this club use.
- (5) Member must ensure club issues him a copy of the special occasion permit or letter of club authorization, and permit or letter must be posted during reception or private party.

e. USE OF CLUB FACILITIES BY OUTSIDERS

Non-Shrine function

(1) No outsider permitted to use club can operate under the Shrine Club's License, Brown Bagging or Mixed Drinks. User must apply to the ABC Board for Limited Special Occasion Permit **at a cost of \$25.00**. The Shrine Club must provide the user a letter authorizing the use of the facilities. The Users Limited Special Occasion Permit must be posted during outside use of the club. Club House or Bar Committee must ensure that outside users purchase this permit if liquor is brought into the Club.

f. GENERAL RULES

- (1) Bartender must be 21 years old or older.
- (2) Bartender on duty cannot drink any alcoholic beverages or beer.
- (3) No one under the age of 21 will be allowed to consume alcoholic beverages or beer on the premises.
- (4) All alcoholic beverages, beer, bottles, cans, glasses, and containers will be removed from all tables and counters by 1:30 AM each night.
- (5) No intoxicated person will be allowed to remain on premises, or consume any alcoholic beverages on premises. Club House Committee and Bar Committee has authority to enforce this policy. All members must help to enforce this policy.

ARTICLE XIV - AMENDMENTS, APPLICATIONS, ENFORCEMENT, AND SUSPENSION OF BY-LAWS

1. These policies shall be binding on all members of the Cumberland County Shrine Club and shall not be altered or amended except by submission of such proposed amendments to the Club Board of Directors. These policies may be amended by the affirmative vote of the Directors provided a quorum is present. No amendment shall be adopted which shall change the nature of the club, or which will have the effect of diverting money or property already received to other

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purposes. No amendment will be passed which diverts money or property to purposes other than those set forth in the Articles of Policies.

2. These policies, when duly adopted by the club membership, together with the Sudan Temple Club By-Laws and the Imperial Code and Articles of Organization of the Cumberland County Shrine Club Holding Corporation, shall constitute the only laws and regulations for the government, of this club. All other by-laws, rules, regulations, recommendations, and orders heretofore made by Presidents and Boards of Directors are hereby rescinded and declared to be void.

ARTICLE XV - RATIFICATION AND ADOPTION.

The foregoing By-Laws were ratified and adopted at a regular meeting of the Cumberland County Shrine Club held in the city of Fayetteville, County of Cumberland, State of North Carolina the 11th day of November 1985. Proper notices having been given.

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These Policies and Procedures of the Cumberland County Shrine Club, are approved this 11th day of November 1985.

Signed:

ROBERT D. BARBER
President

Attested to and Sealed:

GEORGE R. NEWTON
Secretary